

SHERRI W. BRINSON

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SUMMARY

Over fifteen (15) years professional experience in developing life cycle data-driven Software Applications, Quality Assurance, Debugging, Testing & Maintenance, Information Technology Management, Computer Support Services, and Technology Training. Ms. Brinson also served several years as the Facility Security Officer. Ms. Brinson has developed, maintained and provided leadership as project manager over numerous software applications for such major corporations as the NATO Headquarters in Norfolk, Langley Air Force Base, Newport News Shipbuilding & Dry Dock, Langley Federal Credit Union, and Booz-Allen & Hamilton. Moreover, Ms. Brinson has proven skills in leadership, strategic planning, project management, organizing, technical expertise and problem solving.

EDUCATION

East Carolina University – B.S. Computer Science (1992)

American InterContinental University – M.S. Management of Information Technology (2005)

Capella University – PhD Candidate Information Technology (Current)

COMMUNITY INTEREST

Delta Sigma Theta Sorority, Inc. (Member)

Hampton Roads United Way (Project Inclusion Committee Member)

Tidewater Tech Advisory Board (Member)

Career Development Volunteer Speaker (i.e. Boys and Girls Club, Tidewater Tech, Goodwill Industries)

SOFTWARE/PROGRAMMING LANGUAGES/PLATFORMS/NETWORKING

- Microsoft Office (all versions)
- Microsoft Windows (All platforms)
- Microsoft Visual Basic (6.0, .NET)
- VB Script, JavaScript, HTML, ASP
- Microsoft Visual SourceSafe
- Microsoft SQL Server (Transaction SQL, Stored Procedures, User-defined Functions, DBA tasks)
- Microsoft Windows Application Programming Interface (API)
- Graphic Applications (i.e. Paint Shop Pro 6, CorelDraw 8, Adobe PhotoShop 5, Microsoft Publisher)
- Microsoft Access
- RoboHelp
- Microsoft FrontPage
- 3rd Party ActiveX, Dll's
- Crystal Reports
- VBA (Word, Excel, Access)

WORK HISTORY

North Atlantic Treaty Organization (SACT), Norfolk, Virginia

January 2007 – present

Consultant

Responsible for the development and maintenance an international web-based Intranet database application. Provide software functionality support to over 60 registered users and over 100 unregistered users residing at SACTREPEUR, NATO HQ, and several ACTR divisions.

Responsible for training and educating designated staff in the functionality of the databases and web-based applications. Provide weekly financial data imports from the International Staff, NATO HQ, Brussels database.

SWB Developing Company, Inc. Virginia Beach, Virginia

November 1998 - present

President/CEO

Managed and supervised multiple information technology projects across various sites.

Responsibilities included: (i) hiring and retaining experience professionals and interns, (ii) creating a friendly workplace and friendly working conditions, (iii) defining goals and motivating employees, (iv) improving the communication process, (v) tracking projects using project management tools, (vi) streamlining processes, (vii) relationship building with peers on a broad basis, (viii) problem solving, (ix) improving customer relations, and (x) generating add-on sales.

SHERRI W. BRINSON Cont...

Sr. Software Developer (Contractor)

Provided application development support to the NATO Headquarters in Norfolk, Virginia. Applications included Civilian Payroll, Personnel Management System, Print Shop Job Database, Incoming Staff tracker, Project Database Tracker, and numerous other applications as requested. Provided in-depth knowledge in all facets of the systems development life cycle from initial user interaction through implementation. Strong focus on providing high levels of quality and customer satisfaction through resource selection, resource allocation, cost and schedule monitoring. Proven record of success managing user questions and concerns, taking ownership and initiative to resolve user errors and/or problems.

Facility Security Officer

Directly responsible for implementing security policy and direction consistent with DOD and other Government Regulations. Interact with government agencies on all classified matters and oversee the classification management activities of the facility. Responsible for all security clearance processing, physical security, document management and security education and training of all staff in the company.

Booz-Allen & Hamilton, Norfolk, Virginia

May 1998 – October 1998

Senior Consultant

Developed a relational Help Desk system database for MIS Department at NATO Headquarters using MS Access 97. This system tracks over several hundred trouble calls daily for the command of over 400 computer users. Responsible for training over 30 users and providing system support to these users. Provided as a "Subject Matter Expert" to other consultants in programming issues and project feasibility.

Newport News Shipbuilding & Dry Dock (now Northrup Grumman), Newport News, Virginia

April 1997 – May 1998

Information Systems Specialist / Project Leader

Co-managed and developed a strong and smooth-running department by using a hands-on management approach, establishing an open-door policy, setting priorities and implementing advanced technology. Also provided training, mentoring and the proper equipment for employees to get the job done. Also designed, coded, implemented and tested in-house database applications. Assisted in writing directives and guidelines for software development. Often conducted weekly meetings with engineers and developers.

Metro Information Services (now Keane), Virginia Beach, Virginia

September 1995 – March 1997

Information Systems Consultant

Responsible for systems analysis, design, and implementation of various windows-based applications for the Newport News Shipbuilding & Dry Dock. Assisted other programmers in the configuration & development, system test planning & execution, data migration & conversion, custom programming & reporting, project team/end user training, post production support and release upgrades.

SECURITY CLEARANCE

DOD Secret, NATO Secret
